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**Consultant for Community-based Natural Resources Management/
Technical Assistant (Ref. No. draft)**

Sustainable Landscapes and Food (SLF) Team

Lusaka, Zambia

The Center for International Forestry Research (CIFOR) envisions a more equitable world where forestry and landscapes enhance the environment and well-being for all. CIFOR is a nonprofit, scientific institution that conducts research on the most pressing challenges of forest and landscape management around the world. Using a global, multidisciplinary approach, we aim to improve human well-being, protect the environment and increase equity. To do so, we conduct innovative research, develop partners' capacity and actively engage in dialogue with all stakeholders to inform policies and practices that affect forests and people. CIFOR is a CGIAR Research Center, and leads the CGIAR Research Program on Forests, Trees and Agroforestry (FTA). Our headquarters are in Bogor, Indonesia, with offices in Nairobi, Kenya; Yaoundé, Cameroon; and Lima, Peru.

CIFOR is looking for a

Consultant for Community-based Natural Resources Management/Technical Assistant

Overview

CIFOR in partnership with Centre de coopération internationale en recherche agronomique pour le développement (CIRAD) and others (FAO and Wildlife Conservation Society (WCS)) is implementing a project entitled Sustainable Wildlife Management (SWM) Programme in the KaZa (Kavango-Zambezi) Transfrontier Conservation Area. Activities will be carried out in the Zambian and Zimbabwean parts of the KAZA under the auspices of CIRAD, with CIFOR focusing primarily on Zambia and will work in close collaboration with Zambian administrations in charge of wildlife management, forestry and fisheries. SWM is a 6 years project funded by the European Union that started in July 2017. Its overall objective is to reconcile the challenges of wildlife conservation with those of food security in a set of key socio-ecosystems (forest, wetland and water), promoting sustainable and legal exploitation of resilient animal populations by indigenous rural populations, while increasing/diversifying the protein supply for the benefit of rural and urban populations. Under the supervision of the country office in Lusaka (International Technical Officer) Zambia as well as the SWM KaZa site coordinator, and in collaboration with the other SWM partners, the Community-based Natural Resources Management (CBNRM) Technical Assistant will have a leading role in the implementation of SWM activities in Zambia

Summary of responsibilities

- Prepare, contribute to the implementation of project activities in the identified site in Zambia, following project planning, under the supervision of the CIFOR-SWM Kaza Lusaka Office and the KAZA project Management Unit
- Conduct and supervise studies and specific activities in the identified site in Zambia
- Collaborate with the different stakeholders involved in the SWM project in Zambia
- Facilitate and support all international and national expertise involved in the SWM project
- Develop partnerships and represent the SWM project during meetings and workshops when necessary
- Participate to the monitoring and the reporting of activities accomplished in Kaza TFCA.

- Participate in any other activities not mentioned above identified by CIFOR-SWM Kaza Lusaka Office or the KAZA project Management unit for the benefit of the SWM project or CIFOR.

Scope of the Assignment

Under the supervision of the CIFOR-SWM Lusaka Office for the daily activities and the overall guidance of the KAZA Site coordinator, the Technical Assistant will primarily focus on carrying out the following key tasks:

1. Planning and Management

Plan, prepare and facilitate the implementation of the project at national level (including administrative, logistic and technical support)

The TA's work will involve coordinating SWM activities at national level and prioritizing the activities to be carried out at site level. Planning and regular contact with the Community Liaison officer and the KPMU (Kaza Project management Unit) will be necessary while cooperation with other CIFOR consultants will be an advantage. Summary reports of specific activities will be required.

Expected output: operational plan linked to the envisaged products under KAZA

2. Project content

Plan, prepare, facilitate, coordinate and carry out the SWM specific field activities and studies at site Level (mainly in Zambia, but also in Zimbabwe)

Expected output: Appraisal reports and recommendations on consultant outputs

3. Collaboration

Identify key stakeholders at national and provincial levels that will be involved in the SWM

Expected output: Establish a register of the key stakeholders and their tasks

4. Facilitator role

- Organise and facilitate meetings and workshops at National and KAZA levels

- Facilitate the work of national and international experts and students involved in the SWM project

Expected outputs: List of potential national and international experts; and records of all their work and outputs

5. Partnerships

Develop partnerships and attend meetings where to promote SWM's interests

Expected output: Records of minutes of meetings attended

6. Monitoring and Evaluation

Participate in the monitoring and the reporting of activities accomplished in Kaza TFCA

Expected output: Provide documentation on key activities carried as per work plan

Requirements

Education, knowledge and experience

- MSc in an appropriate discipline (e.g., Ecology, Natural resources management, wildlife conservation, CBNRM or development studies, social sciences with a focus on institutional analysis);
- A social sciences background will be an advantage;

- A minimum of 5 years of relevant experience (natural Resources management, wildlife conservation or CBNRM) in collaborative research or development projects;
- Strong publications record especially in peer-reviewed publications;
- Track record in project implementation and reporting
- Track record in resource mobilization/fund raising and in proposal development/writing;
- Fluent in spoken and written English, and has the ability in one or more international language(s) is an advantage;
- Experience in working with multiple partners and working in developing countries are preferred;
- Experience in field work in the bush and remote areas

Personal attributes and competencies

- Management and organizational skills, experience in project management.
- Excellent interpersonal and communication skills, experienced in working with multicultural and multidisciplinary research teams.
- Excellent facilitation and team building capacity.
- Values the sharing of information and continuous improvement in a cooperative atmosphere of constructive evaluation and learning.
- Ability to work in the field on regular basis and to travel in the SADEC Region
- Ability to work with local communities with participatory approaches

Terms and conditions

- This is a full-time consultancy position.
- Period of the consultancy is expected on January 2019 – December 2019.
- CIFOR offers competitive remuneration commensurate with skills and experience.
- The work location will be in Lusaka, Zambia.

Application process

- The application deadline is **25 November 2018**.
- We will acknowledge all applications, but will only contact short-listed candidates.

To apply, please visit our career site at:

<http://www.cifor.org/careers>

To learn more about CIFOR, please visit our website at:

<http://www.cifor.org>

CIFOR is an equal opportunity employer. Staff diversity contributes to excellence.